



Coventry and Warwickshire PNA

Community Pharmacy Survey

Premises Details

Contractor Code (ODS Code)	
Name of contractor (i.e. name of individual, partnership or company owning the pharmacy business)	
If part of a Chain, is the person completing this survey a member of staff in the pharmacy or Head Office?	Local Member of Staff Head Office
Trading Name	
Address of Contractor pharmacy	
Is this pharmacy one which is entitled to Pharmacy Access Scheme payments?	Yes No Possibly
Is this pharmacy a 100-hour pharmacy?	Yes
Does this pharmacy hold a Local Pharmaceutical Services (LPS) contract? (i.e. it is not the 'standard' Pharmaceutical Services contract)	Yes
Is this pharmacy a Distance Selling Pharmacy? (i.e. it cannot provide Essential Services to persons present at or in the vicinity of the pharmacy)	Yes
Pharmacy email address	
Pharmacy telephone	
Pharmacy fax (if applicable)	
Pharmacy website address (if applicable)	
Can the LPC store the above information and use it to contact you?	Yes

Core hours of opening

Day	Open from	То	Lunchtime (From – To)
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			





Supplementary hours of opening

Day	Open from (am)	To (am)	Open from (pm)	To (pm)
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Bank Holiday Rotas

Does the pharmacy participate in bank holiday rota arrangements	🗌 Yes 📄 No
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Pharmacy Access

Can customers legally park within 50 metres of the Pharmacy	Yes No
Can customers park within 10 metres of your pharmacy? (e.g. with a blue badge)	🗌 Yes 🗌 No
Is there a bus stop within walking distance of the pharmacy?	Yes No
• If yes, how long does it take to walk?	Minutes
Are there any steps to climb when entering the pharmacy?	Yes No
Is the entrance of the pharmacy suitable for customers using wheelchairs, pushchairs and walking frames unaided?	Yes No
Are all areas of the pharmacy floor accessible by wheelchair?	Yes No
Do you have other facilities in the pharmacy aimed at helping disabled people access your services? If yes, tick as many as appropriate	
Automatic door assistance	
Bell at front door	
Disabled toilet facility	
Hearing loop	
Large print labels/leaflets	
Wheelchair ramp access	
Other (Please specify)	





Consultation facilities

There is a consultation area (meeting the criteria for the Medicines Use Review service) (tick as appropriate)

On premises	None, or		
Available (including wheelchair access), or			
	Available (without wheelchair access), or		
	Planned within the next 12 months, or		
	Other (specify)		
Where there is a	consultation area, is it a closed room?	Yes	No
Is there seating for	or 3 people?	🗌 Yes	🗌 No
Is there a bench o medicines / produ	or table suitable for writing or examining ucts?	🗌 Yes	No
Is there an examination couch that could be used for simple physical examinations?		Yes	No
Are there other facilities e.g. scales, height chart (Please specify)		🗌 Yes	No
Is there a computer terminal within the area to access patient records and the internet?		🗌 Yes	No
Are there any planned improvements due to be completed over the next 6 months? If yes, please provide details		🗌 Yes	No
Has your consultation room been used to deliver services by other professionals?		🗌 Yes	No
 If not, would you consider making it available where appropriate? 		🗌 Yes	No
Does the pharmacy carry out DDA assessments?		Yes	No

During consultations are there	In the consultation area, or	
hand-washing facilities	Close to the consultation area, or	
	None	

Patients attending for consultations have access to toilet facilities	Yes No

Off-site consultation area	- ,		No
	The pharmacy is willing to undertake consultations in patient's home / other suitable site	🗌 Yes	No





IT Facilities

Select any that apply.

Please specify how many computers have access to the PMR	
Do your computers have access to the internet? Please specify how many	Yes No
 If yes, do you have full access or only to certain websites? 	Full Limited
Can the internet be accessed while the PMR system is running?	Yes No
Does the pharmacy have facility to open documents in the following forma	ats?
MS Word	
MS Excel	
MS Access	
• PDF	
Does the pharmacy access emails on a daily basis?	Yes No
Do you use NHS mail?	Yes No
Please provide the email address that can be used for official	
communications and is accessible to all authorised members of staff	
Do you have a printer that will print A4 size paper	Yes No
Does the pharmacy have a website?	Yes No
Electronic Prescription Service Release 2 enabled	Yes No
NHS Summary Care Record enabled	Yes No
Up to date NHS Choice entry	Yes No

Information on Pharmacy Services

Do you promote your services online? If so, where?	🗌 Yes 🗌 No	
Do you promote your services in other ways other than online? Please give a brief description	Yes No	
Do you provide easy read information on clinical topics ar	nd services	🗌 Yes 🗌 No

Staffing

Please state the total hours worked by your staff per week

Drivers	hours
Counter staff	hours
Pharmacy Technicians	hours
Accredited Checking Technicians	hours
Pharmacists	hours





Dispensing Assistants			hours
Other (please specify)			hours
Are there any periods when there is mo	re than one pharmacist on duty?	Yes No	
If yes, for how many hours per week are	e the two pharmacists working?		
Is your pharmacy premises approved fo	r pre-registration training	Yes No	
What foreign languages are spoken by s	taff		
Arabic			
• Bengali			
Cantonese			
• Czech			
• Farsi			
• French			
Georgian			
• Gujurati			
• Hindi			
• Japanese			
Kurdish			
Malaysian			
Polish			
• Punjabi			
• Somali			
Spanish			
• Urdu			
None of these			
Disclosure and Barring Service (DBS) che	ecks?		
Has your regular Pharmacist been asses	sed under the DBS?	Yes No	
Are your regular Locums assessed unde	r the DBS?	Yes No	





Quality Payment Scheme

Did 201	your pharmacy meet all four gateway criteria listed below for April .7:	
	 Provision of at least one specified Advanced Service; 	
	Have their NHS Choices entry up to date;	Yes No
	Have the ability for staff to send and receive NHS mail	
	Ongoing utilisation of the Electronic Prescription Service.	
-	ou met the gateway criteria, which of the following quality criteria you meet and how many points were you awarded:	
1.	Written safety report	
2.	Level 2 Safeguarding for 80% of staff in the last two years	
3.	Community Pharmacy Patient Questionnaire from the last 12 months is publicly available:	
	a. On NHS Choices or	
	b. Pharmacy website for distance selling pharmacies	
4.	The pharmacy is a healthy living pharmacy level 1	
5.	Total increase in Summary Care Record Access	
6.	NHS 111 Directory of Services entry is up to date	
7.	Evidence of asthma patients being referred for an asthma review	
8.	80% of patient facing staff are trained 'Dementia Friends'	

Healthy Living Pharmacies (HLP)

Select the one that applies.

The pharmacy has achieved HLP status	Yes No
 If so, have you achieved any recognition for the quality of your services other than the Quality Payments Scheme? 	Yes No
 Would you support a 'Sign Up to Quality Charter' to promote quality standards in community pharmacy? 	Yes No
Is the pharmacy working toward HLP status	Yes No
 If not, would you be interested in becoming a Healthy Living Pharmacy? 	🗌 Yes 🗌 No





Services

Does the pharmacy dispense appliances? (please tick one)

Yes – All types, or	
Yes, excluding stoma appliances, or	
Yes, excluding incontinence appliances, or	
Yes, excluding stoma and incontinence appliances, or	
Yes, just dressings, or	
Other (please specify)	
None	

Advanced services

Does the pharmacy provide the following services?

	Yes	Intending to begin within next 12 months	No - not intending to provide	No – referred elsewhere
Medicines Use Review service				
New Medicine Service				
Appliance Use Review service				
Stoma Appliance Customisation service				
Flu Vaccination Service				
NHS Urgent Medicine Supply Advanced Service				

Locally Commissioned Services – Warwickshire Pharmacies

Which of the locally commissioned services does the pharmacy provide?

	Yes	No - Intending to begin within next 12 months	No - not intending to provide	No – referred elsewhere
Smoking cessation				
NRT Supply				
Supervised consumption				
Needle Exchange				
EHC				





Locally Commissioned Services – Coventry Pharmacies

Which of the locally commissioned services does the pharmacy provide?

	Yes	No - Intending to begin within next 12 months	No - not intending to provide	No – referred elsewhere
ASC Sexual Health Service				
• EHC				
Chlamydia screening				
C-Card Distribution				
 Pregnancy Testing 				
Drug Action Services				
Needle Exchange				
Supervised Consumption				
Not dispensed service				
Tuberculosis Medicine				
Supervision Service				
Minor Ailment PILOT scheme				
Smoking Cessation Service				
Phlebotomy Service				





Enhanced¹ and Other Locally Commissioned Services

Which of the following services does the pharmacy provide, or would be willing to provide?

	Currently providing under contract with the local NHS England Team	Currently providing under contract with CCG	Currently providing under contract with Local Authority	Willing to provide if commissioned	Not able or willing to provide
Anticoagulant Monitoring Service					
Anti-viral Distribution Service ⁽²⁾	(2)				
Care Home Service					
Disease Specific Medicine	s Managemen	t Service:			
Allergies					
Alzheimer's/dementia					
Asthma					
CHD					
COPD					
Depression					
Diabetes type I					
Diabetes type II					
Epilepsy					
Heart Failure					
Hypertension					
Parkinson's disease					
Other (please state)					
Emergency Supply Service					
Gluten Free Food Supply Service (i.e. not via FP10)					

¹ 'Enhanced Services' are those commissioned by the local NHS England Team. CCGs and Local Authorities can commission Other Locally Commissioned Services that are equivalent to the Enhanced Services, but for the purpose of developing the PNA are called 'Other Locally Commissioned Services' not 'Enhanced Services'

² These services are not listed in the Advanced and Enhanced Services Directions, and so are not 'Enhanced Services' if commissioned by the local NHS England Team. The local NHS England Team may commission them on behalf of the CCG or Local Authority, but when identified in the PNA they will be described as 'Other Locally Commissioned Services' or 'Other NHS Services'





	Currently providing under contract with the local NHS England Team	Currently providing under contract with CCG	Currently providing under contract with Local Authority	Willing to provide if commissioned	Not able or willing to provide
Home Delivery Service (not appliances) ⁽²⁾	(2)				
Independent Prescribing Service					
If currently providing an I Prescribing Service, what are covered?		eas			
Language Access Service					
Medication Review Service					
Medicines Assessment and Compliance Support Service					
MUR Plus/Medicines Optimisation Service ⁽²⁾	(2)				
If currently providing an N Optimisation Service, wha are covered?					
Obesity management (adults and children) ⁽²⁾	(2)				
Not Dispensed Scheme					
On Demand Availability of Specialist Drugs Service					
Out of Hours Services					
Patient Group Direction Service (name the medicines covered by the Patient Group Direction)					
Phlebotomy Service ⁽²⁾	(2)				
Prescriber Support Service					
Schools Service					





	Currently providing under contract with the local NHS England Team	Currently providing under contract with CCG	Currently providing under contract with Local Authority	Willing to provide if commissioned	Not able or willing to provide
Screening Service	•	•	•	•	
Alcohol					
Cholesterol					
Diabetes					
Gonorrhoea					
H. pylori					
HbA1C					
Hepatitis					
HIV					
Other (please state)					
Other vaccinations ⁽²⁾					
Childhood vaccinations	(2)				
Hepatitis (at risk workers or patients)	(2)				
HPV	(2)				
Travel vaccines	(2)				
Other – (please state)					
Sharps Disposal Service ⁽²⁾	(2)				
Supplementary Prescribing Service (what therapeutic areas are covered?)					
Vascular Risk Assessment Service (NHS Health Check) ⁽²⁾	(2)				
		OTHER SER	VICES		
OTHER: Please detail any other services you provide / want to provide not listed above					





Non-commissioned services

Does the pharmacy provide any of the following? (Please tick all that apply)

Delivery of dispensed medicines – Free of charge on request	
Delivery of dispensed medicines – Selected patient groups (list criteria)	
Delivery of dispensed medicines – Selected areas (list areas)	
Delivery of dispensed medicines - Chargeable	
Monitored Dosage Systems – Free of charge on request	
Monitored Dosage Systems – chargeable	
None of these	

Prescription Ordering Processes – Coventry & Warwickshire Pharmacies

Do you collect prescriptions from GP practices?	Yes No
Do you order prescriptions on behalf of patients? If so, how do you communicate the prescription ordering process?	Yes No
Do you communicate the Electronic Prescription Service process to patients? If so, how?	

Prescription Ordering Processes – Coventry Pharmacies Only

Are any of your local surgeries part of the Prescription Ordering Direct (POD) scheme that is manned by the CCG?	Yes No
Do you provide information about the POD scheme to patients? If so, how?	Yes No

Additional services

Warwickshire only – Do you refer patients to the Fitter Futures	Yes No
programme?	

Would your pharmacy be willing to purchase and promote assistive	
technology products to support people they see to improve	Yes No
hydration and prevent injury from falls?	

Is there a particular need for a locally commissioned service in your area? If so, what is the service requirement and why.	🗌 Yes	No	

Details of the person completing this form:

Contact name of person completing questionnaire, if	





questions arise	
Role/ position	
Contact telephone number	